



Policy Location: GSWM - 2

Created: MM/DD/2024

Title: Medical Emergency Sunday Response

Revised:

Policy Owner: Music & Worship Shared Ministry Team

Associated Documents: GSWM – 1 Worship & Music Team Policy

Last Reviewed:

SUNDAY MEDICAL EMERGENCY RESPONSE

Emergency in Sanctuary

Worship Leader 1, from pulpit:

slowly & evenly, SAY:

"We have a medical emergency in (point to location) THIS area.

"Medical responders: Please move to (point to location) THIS area.

"All Others: Please do not attempt to assist or move anyone.

Please give our responders room.

***"(Left-side Usher) Please bring our AED from the case on the lobby wall
by the Sanctuary stairs.***

After responders have assessed situation, SAY:

"Medical responders: Are you making a 911 call?

Our address is 1727 Walden Lane SW.

Once call is in process, SAY:

"Ushers: Please follow (Worship Leader 2) to the lobby

***"(Right-side Usher) Please move to the north exit door
and assist the emergency professionals' entry.***

***"Everyone: Please use the aisles on THIS side (opposite the emergency)
to exit the Sanctuary. Our worship will continue in the Commons below.***



Worship Leader 2, in lobby

SAY:

"Two Ushers: Go to parking lot entrances."

Direct the emergency professionals to the upper lot entrance.

"One Usher: Go to handicapped parking area."

Direct the emergency professionals to the north Sanctuary door.

GO to the Faith Development Office. Tell the Faith Development Director/Supervisor of the emergency & the response in process

GO to the Sanctuary. When helpful to the congregation's spirit, relay reports on the medical situation & response to Worship Leader 1 in the Commons.

In Sanctuary after the medical intervention is complete, check for bodily fluids.

- * cordon off area using nearby furniture.

- * clean fluids from affected surface using product in the janitorial closet in kitchen

Notes

- * First Aid Kit Location: Lobby Northwest Wall, Commons Kitchen, Faith Development Wing 1st & 2nd Floor Stairway South Wall

- * Wheelchair Location: Front Entryway Coat Room



SUNDAY MEDICAL EMERGENCY RESPONSE

911 Emergency in Location other than Sanctuary

Emergency Reporter: Seek out Worship Leader in Sanctuary privately, SAY:

"We have a medical emergency in (location: e.g. Faith Development Wing, Commons)

"(Child's or Parent/Guardian's *Name*) is involved.

"A 911 Call has been made."

Worship Leader 1, from pulpit,

slowly & evenly, SAY:

"We have a medical emergency in (location: e.g. Faith Development Wing, Commons)

"Medical responders: Please follow (Worship Leader 2)

"Parents of (Child's Name) or (Parents' Name) Please go with our responders

"Ushers: Please follow (Worship Leader 2) to the lobby".

"Everyone: We will continue our worship here. We will share more information with you as it becomes available."



Worship Leader 2, in lobby

SAY:

"Medical responders: The Emergency is (specific location)"

"Two Ushers: Go to parking lot entrances.

Direct emergency professionals to the upper lot entrance.

"One Usher: Stay at front door.

Direct emergency professionals to the emergency location

Monitor emergency location. When helpful to the congregation's spirit,
relay reports on the medical situation & response to Worship Leader 1 in the
Sanctuary.

At emergency location after the medical intervention is complete, check for bodily
fluids.

- * cordon area using nearby furniture.
- * clean fluids from affected surface using product stored in the janitorial closet in
kitchen

Notes

* First Aid Kit Location: Lobby Southwest Wall, Commons Kitchen, Faith
Development Wing 1st & 2nd Floor Stairway South Wall

* Wheelchair Location: Front Entryway Coat Room