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Title:	Immigration Fund	Revised: 7/10/2025
Policy Owner:	Financial Stewardship Team	
Associated Documents:	GSFS – 1 Financial Stewardship Team Policy	
Last Reviewed:		

Policy

The purpose of the Immigration Justice Fund is to support our efforts to assist refugees, asylum seekers, and other immigrants at risk of unjust treatment. Support may include living necessities like transportation, clothing, housing, food, and medical needs, as well as larger support for legal representation. As funds allow and needs in these areas are met, the fund also may support legal representation for immigrants at risk of removal through our membership in and collective contributions to other immigration justice related groups.

Procedure

The Fund will be administered as follows:

1. Requests are reviewed and approved by the minister, and the funds are distributed by the Finance Coordinator.
2. The Minister will determine who will receive money, in what amount, and in what form—check, cash, or money card.
3. Approval can be in person, by phone, or e-mail.
4. Accounting procedures for the disbursement of cash from the Fund will be developed by the Finance Coordinator, in accordance with best practices.