

MANUAL OF POLICIES, PROCEDURES, & GUIDELINES

Policy Location:GSCL - 5Created: 5/15/2024Title:FellowshipRevised: (date)

Policy Owner: Congregational Life Team

Associated Documents: GSCL - 1 Congregational Life Team Policy

Last Reviewed:

Policy

Social Engagement/Events (Fellowship)

Function:

All generational events and gatherings scheduled to promote relationships, fellowship and help to strengthen the foundational membership of First Unitarian Universalist Church.

A member from the Congregational Life Shared Ministry Team oversees these events. Any member or friend of First UU can suggest an event or gathering. If they would like to organize/host the CCL team can help staff, promote, etc.

Duties of Organizers/ Hosts of events and gatherings:

Hosts are responsible for:

- arranging the date and time
- Communicating information with Congregational Life Shared Ministry Team and Coordinator of Congregational Life
- Setting up the event, arranging for additional help or cleanup

Organization:

- Participation as a host of an event or gathering is open to any church member who wishes to be involved and will be supported by the Congregational Life Shared Ministry Team and the Coordinator of Congregational Life.
- 2. The host will report to the lead of Social Engagements on the Congregational Life Shared Ministry Team and the Coordinator of Congregational Life as requested.
- 3. Decisions shall be reached by consensus whenever possible.

Procedure

Meetings and Reports:

- 1. At the end of the Church year, Coordinator of Congregational Life will submit information for the Annual Report to the church office.
- 2. Any requests for funds to support events and gatherings will be considered by the Congregational Life Shared Ministry Team and the Coordinator of Congregational Life.

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