



Policy Location:	GSA - 16	Created: 7/23/2024
Title:	Permitted Use of Information	Revised: (date)
Policy Owner:	Administration Shared Ministry Team	
Associated Documents:	Associated Documents: GSA – 1 Administration Shared Ministry Team Policy	
Last Reviewed:		

Policy

Personal Information

Personal identifying information about our members and friends, such as email addresses and other contact information, is collected on a voluntary basis. Any information that we collect and that you provide is strictly used to extend the ministry of our church. We do not sell, lease, or distribute any information to any commercial entities.

If you are or become a member of our congregation, your contact information will be shared with the Unitarian Universalist Association to enable your free subscription to UUWorld magazine. You may opt out by informing the Coordinator of Congregational Life.

Our website, uurochmn.org, may be visited without submitting any personal identification information. Users may voluntarily submit email addresses or other personal identifying information to take part in an activity via the website, such as to sign up for an event or request information. We will not sell or rent personal information collected via the website to any organization, including UU organizations.

The names of members and friends may be mentioned on the website and in promotional materials, particularly in articles in the newsletter and Grace Notes. Examples include Board members, Forum presenters, and worship service leaders or participants. In order to protect the privacy of these individuals, personal identification information, such as phone number, address, or email addresses, will not be included with these names without explicit permission.

Use of Photographs

Photographs of church activities will be posted on our website and used occasionally in our newsletter, Grace Notes, or other promotional materials. Personal identification information such as names will not be associated with any photograph unless identification is warranted and permission of the individual or parent (guardian) of the person photographed has been obtained.

If you see a photograph of yourself or your child that you prefer not to be included on the website, or if you would like to ensure that no photo of you or your child is used for these purposes, please contact the Coordinator of Congregational Life.