

## **MANUAL OF POLICIES, PROCEDURES, & GUIDELINES**

**Policy Location:** P – 6 Created: 03/20/2019

Title: Minister Development Fund Revised: (date)

Policy Owner: Board

**Associated Documents: Associated Documents:** 

**Last Reviewed:** 

## **Policy**

## **Purpose:**

This fund is for the support of ministerial professional and spiritual development when there are special or occasional costs exceeding current year development allocations.

## **Procedure**

- The fund is comprised of unused minister professional development funds at the end of each fiscal year.
- The minister may use these funds for fees related to special study, conferences, classes, retreat, pilgrimage, sabbatical, or other events related to their work. Covered fees may include registration, admission costs, lodging, travel, meals, books, etc.
- At the end of a settled ministry, an excess balance returns to the church's assets.